

F. APPLICANT HISTORY

13. Landlord/Agent details of this property (if applicable)

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent

14. What was your previous residential address?

Postcode

15. How long did you live at this address?

Years

Months

16. Landlord/Agent details of this property (if applicable)

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent

Was bond refunded in full?

If not why not?

G. EMPLOYMENT HISTORY

17. **You MUST provide recent payslips or Letter of Offer (if a new position)**

What is your occupation?

What is the nature of your employment?
(FULL TIME/PART TIME/CASUAL)

Employer's name (inc. accountant if self employed or institution if student)

Employer's address

Postcode

Contact name

Phone no.

Length of employment

Years

Months

Net Income (per month)

18. Please provide your previous employment details

Occupation?

Employer's name

Length of employment

Years

Months

Net Income (per month)

H. CONTACTS / REFERENCES

19. Please provide a contact in case of emergency

Surname

Given name/s

Relationship to you

Phone no.

20. Please provide 2 personal references (not related to you)

1. Surname

Given name/s

Relationship to you

Phone no.

2. Surname

Given name/s

Relationship to you

Phone no.

PLEASE NOTE

* Once approved, you will be required to pay the full Bond into our Trust Account via EFT/Internet Transfer, within 24 hours.

* The first month's rent must be paid via EFT directly into our Trust Account and received as cleared funds at least 2 days prior to the lease commencement date.

* The Residential Tenancy Agreement will be sent to you via electronic format. By signing this Application Form, you agree to and consent to the use of electronic communications in accordance with the Electronic Transactions (Vic) Act 2000.

* This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.

* The applicant has declared that the information provided is true & correct and agree that the agent is permitted to make enquiries to provide information to the landlord for the purposes of assessing you eligibility to rent the property.

AGENT NOTES

PLEASE PROVIDE US WITH 100 POINTS OF IDENTIFICATION

Driver's Licence / Passport / Proof of Age Card / Student ID Card	50 each
Copy of Mobile Phone Account / Copy of Medicare Card	20 each
Concession / Pension Card	10 each
Copy of gas/Water/Electricity account	30 each